

The Gospel Church Executive Pastor

The TGC Executive Pastor serves as the primary leader in implementing the vision of the church. Working to fulfill the vision set by the Elders, the Executive Pastor will shepherd, develop, implement, maintain, and improve systems and processes in the life of the church. The Executive Pastor will lead serve under the Lead Pastor to problem solve obstacles that might keep TGC from accomplishing its mission. The executive pastor will oversee finances, HR, strategic initiatives, assimilation process, partnership, and groups.

Responsibilities:

- Execute strategy in areas of finance and vision.
 - Manage staff team to accomplish their directed goals.
 - Interact with our CPA to manage and analyze giving .
 - Develop annual budget.
 - Orchestrate generosity initiative cycle.
- Pastoral Care.
 - Oversee general pastoral care for all group leaders and coaches.
 - Pastoral duties of teaching, counseling, and visitation.
- Oversee and fine-tune TGC's assimilation process and strategy.
 - Develop and oversee connection pipeline leading people toward partnership.
 - Schedule and run point on partnership classes.
 - Lead TGC baptism ministry.
 - Develop and implement assimilation process for group involvement that fits in the broader assimilation process of TGC.
 - Develop and oversee Men's and Women's annual retreats.
- Facilitate group life according to TGC strategy and direction.
 - Recruit, train, develop Group Coaches to mentor and coach Small Group Leaders to effectively make disciples and grow in community.
 - Recruit, assess, train, and develop future Group Leaders.
 - Assess and organize curriculum development and direction for Group Leaders throughout the year.
 - Develop key growth metrics - both quantitative and qualitative - for assessing healthy overall group and individual discipleship development.
- Oversee Sunday morning guest connections volunteer teams.
 - Recruit, train, and develop volunteers to lead every area of Sunday morning guest experience.
 - Develop and implement resources, events, or training to help guide guests toward next steps.
 - Develop outward focused communication strategy that engage and invite the broader community to experience TGC.

Additional roles:

- Attend and provide active, engaging participation for all weekly meetings as required, staff retreats, and other church-wide functions.
- Additional responsibilities as required.

The successful candidate will possess strengths in:

- Problem solving
- Leadership Development
- Financial strategy
- Pastoral care and conflict management
- Strategic thinking and planning
- Ability to work collaboratively and cross-functionally

This job description is subject to



annual review and revision.